

Angle Pond Lake Association By Laws

Revision date 07/15/2023 (RGF)

Article I Names

The name of this organization shall be The Angle Pond Association INC.

Original incorporation with the State of New Hampshire was on July 16, 1948, in Concord NH. This document is listed as a Domestic Non-Profit Corporation.

Article II Mission

- a. To represent the membership in maintaining a clean, safe and resource rich water body for the enjoyment of members and others that use the water body.
- b. To educate all interested parties and members of the Angle Pond Lake Association regarding individual actions to take to enable Angle Pond and its surroundings to remain clean and safe for current and future generations.
- c. To bring cooperative resources to aid the NH State water management in managing the collection and filing of water samples with the state.
- d. To monitor the Angle Pond vegetation for normal growth and health and to notify NH state authorities if questionable and/or dangerous species of vegetation are discovered through scheduled inspection schedules and seek solutions for the eradication of any aquatic vegetation that the state of NH defines as a species that needs to be removed in a quick aggressive manner.
- e. Act as a conduit between the State of NH and local residents to ensure rapid notification of water hazards to include algae blooms, weak ice, and any potential danger to public safety.
- f. To enhance the Angle Pond Lake Association membership through events, member meetings and educational trainings throughout the calendar year.

Article III Policies

- a. This organization shall neither seek to direct the development activities of Angle Pond nor control waterway policies.
- b. This organization may make suggestions to the State of NH and the local governments concerning activities of local landowners or developers, if such suggestion is made toward the betterment of Angle Pond for all concerned. All communication will be through the executive board.
- c. Whenever a director or officer has a financial or personal interest in any matter coming before the board of directors, the affected person shall fully disclose the nature of the interest and withdraw from discussion, lobbying and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of the disinterested directors determine that it is in the best interest of the corporation to do so. The minutes of meetings t which such votes are taken shall record such disclosure, abstention, and the rationale for approval.

Article IV **Membership and Dues**

- a. Membership to the Angle Pond Lake Association is open to all waterfront property owners and residents with deeded beach rights, and according to town tax map lot designations.
- b. Each property owner that meets the requirements of IV-a shall have one (1) vote at all scheduled meetings.
- c. Any property association, containing multi-dwelling or multiple units shall be limited to one (1) vote. Representation may be the property owner, corporation, partnership or an individual designate by the property owner.
- d. Associate Member. An individual who does not meet the membership requirements under IV-a or IV-c. Associate members pay dues consistent with regular members, can participate in committees can attend all APLA meetings, training, educational programs and the annual meeting, however they will not have voting rights nor are they eligible to hold an executive board position.
- e. Dues will be set each year and announced to the membership prior to the annual meeting. These dues will be used to operate the association, and to provide funding support to the standing and special committees.

Article V **Nominations and Elections**

- a. The officers of this organization shall be a President, Vice Presidents, Secretary, Treasurer and Member-at-Large.
- b. The members present shall elect officers at the Annual Meeting of the organization.
- c. The newly elected officers shall assume their official duties at the close of the annual meeting.
- d. Officers shall serve a term of two (2) years.
- e. A person shall not be eligible to serve more than three (3) consecutive terms in the same office.
- f. Officers of this organization shall be elected in the following manner.
 - i. There shall be a nominating committee consisting of five (5) persons appointed by the president.
 - ii. The nominating committee shall present a slate of nominees for all officers. Following the report from the nominating committee, an opportunity shall be given for nomination from the floor for all offices.
 - iii. Only those who have consented to serve shall be eligible for a nomination.
- g. A vacancy occurring in any office shall be filled (for the remaining term), by a person elected by a majority vote of the remaining members of the executive board.
- h. Resignation of Officer, any officer may resign with or without cause at any time by delivering his or her resignation in writing to the President of the organization.
- i. Removal of Officer, an Officer may be removed with or without cause at any time by a vote of the majority of the Officers then in office.

Article VI **Duties of Officers**

- a. The **President** shall preside at all meetings of the organization and of the executive board and is the primary contact for all official correspondence, and coordinator to all committees.
- b. The **Vice President** shall act as aid to the President and in their designated order perform the duties of the President in their absence or inability to serve.
- c. The **Secretary** shall record the minutes of all meetings of the organization and of the executive board, and produce copies of minutes of all meetings, and notice of all regular meetings.
- d. The **Treasurer** shall receive all monies of the organization: shall keep an accurate record of receipts and expenditures: and shall pay our funds in accordance with the approval of the executive board committee. Shall present a financial statement at every meeting and at other time when requested by the executive board; and shall make a full report at the annual meeting.
- e. The **Member at Large** shall be elected at the annual meeting and have the responsibility to act on behalf of the association and it's members and shall perform such duties as may be delegated.
- f. All officers shall perform the duties outlined above as well as any other duties prescribed in these bylaws and other duties as may be delegated.
- g. All officers shall deliver to their successor official materials at the close of their service of office.

Article VII **Meetings**

- a. Meetings of this organization shall be held as Annual Meeting, fall and spring, each of these meeting dates will be decided by the executive board and posted a minimum of one month prior to that meeting. The annual meeting of the Angle Pond Lake Association shall be held in July of each calendar year, the exact date to be decided upon by the executive board.
- b. The executive board may call special meetings. Appropriate notification will be given to all members prior to the meeting date, posted by the Secretary or their designee.

- c. Three officers present at any meeting or by other means approved by the board of directors, shall constitute a quorum necessary for the transaction of business or the organization.

Article VIII **Executive Board**

- a. The executive board shall consist of the officers of the organization.
- b. The duties of the executive board shall be:
 - I. To transact business of the organization or committees.
 - II. To create standing and temporary committees necessary to carry out the objectives and aims of the organization.
 - III. To present a report of planned projects, activities etc. at the regular meetings.
 - IV. To approve routine bills.
- c. All meetings of this committee shall be called as deemed necessary.
- d. Forty-eight hour notice should be given for special executive board committee meetings.

Article IX **Standing and Special Committee**

Committee chairperson(s) shall be issued committee guidelines by the executive board. Additional committees will be created as approved by the executive board.

- a. Water Quality - shall be created to support the state and local officials in taking water samples and delivering to the state lab for analysis. This committee may require training in the order to perform the intended tasks.
- b. Vegetation monitoring and Eradication - shall be created to support the state and local officials in reviewing and reporting suspicious vegetation that may harm the aquatic habitat of the pond and to ensure the quick and aggressive removal of this invasive vegetation. This committee may require training in order to perform the intended tasks.
- c. Publicity – shall be created to provide and support official information from the organization.

- d. Social – shall be created to support the organization in providing family friendly events.

Article X **Parliamentary Procedure**

Modern Parliamentary Procedures by Ray E. Keesey shall govern this organization in all cases which they are applicable and in which they are not inconsistent with these by laws.

Article XI. **Amendments**

These by laws may be amended at the annual meeting of the organization by a two-thirds vote of the members.

Article XII. **Disillusionment**

The corporation may at any time, authorize a petition for it's dissolution to be filed with the appropriate agency of the State of New Hampshire with a vote of a majority of active voting members. Upon approval by the state agency, all assets will be returned to the towns of Sandown and Hampstead in the 50/50% distribution.

Revision Details:

08/2005 original – Bylaws accepted by the membership.

07/2006 edited article VII Change: remove reference to a quarterly meeting to be conducted in the winter. (This was deemed inappropriate since a large amount of residence may be out of the area during this period of time).(JRS)

07/2007 Edited Article V, section d. Original: Officers shall serve a term of one (1) year. Change: Officers shall serve a term o two (2) years. (suggested by the body at the 07/2006 Annual Meeting) (JRS)

07/2023 Edited Article I: modifying the name of the organization to be consistent with the documents filed with the State of NH

Edited Article II: modified the mission to include training, education, public safety, and providing a safe clean Angle Pond for all who enjoy the lake for current and future generations.

Edited Article III: added “c”. conflicts of interest.

Edited Article IV: added “d”. associate member, deleted “f”, determining how payment is made for expenses incurred by the organization is made on a case-by-case basis by board approval and is subject to a review at any time, the remainder of “f” was incorporated into Article II.

Edited Article V: eliminated Co-Presidents and Co-Vice Presidents and all references to these positions. Added “h”. resignation of officers. Added “I”, removal of officers.

Edited VI: eliminated references to Co-President and Co-Vice President.

Edited VII: added the ability to have a quorum via phone, zoom, etc

Edited XII: added the organization can be dissolved with a majority vote of the active members.